

## **REPORT ON BOARD MEETING, Tuesday, September 21, 2021**

The September meeting of the Kuemper Catholic School Board was called to order by Chairman, Tom Brincks, on Tuesday, September 21, 2021 at 4:00 p.m. in the high school library. The meeting was opened with the school board prayer. Members present included Joe Behrens, Tom Brincks, Fr. Tim Friedrichsen, Bob Lally, Carrie Meyers, Fr. Kevin Richter, Fr. Michael Cronin, Dr. John Evans, and Gary Wiskus.

Also present were President John Steffes; administrators Ted Garringer and Kathi Milligan; business managers, Kris Collison and Christie Sundrup.

An Opportunity for Input was extended.

Gary Wiskus moved to approve the August 17th meeting minutes as presented, seconded by Bob Lally. The motion passed.

Bright Knight moments were shared. The group shared positive happenings including: the work that the junior high student council candidates put into their projects; an enrollment gain of 27 students this school year and new transfer students are transitioning well; Kuemper football team naming optional kindergartener, Austin Mollhoff as team captain was a great event.

### **Administrator and Staff Reports:**

Administrative Reports – Written reports were submitted by Ted Garringer, Pete Haefs, Kathi Milligan and Mike Power.

#### Marketing & Enrollment

No written report.

#### Alumni/Annual Giving

Heather Pietig's written report stated that Century Club pass sales are at \$71,950. Online sales doubled from last year. Ball chairs for 2022 have been finalized. Homecoming is set for September 24, 2021 with a full schedule of reunions and celebrations. The annual alumni phonathon is scheduled for October 12, 14, 19, & 21 this year.

#### Development/Fundraising – Foundation

Sharon Olerich's written report stated that the final report for the capital campaign feasibility study will be presented to the foundation board on September 16. Msgr. Lafferty tax credits have increased from 65% to 75%. We have collected \$251,618.83 towards the goal of \$638,298. The Foundation was awarded \$15,250 from the Warren Timmerman Foundation for the expansion of the *KuemperCares* program. The Foundation is holding their biennial Appreciation Social on Thursday, September 23. The Bishop's Dinner was a virtual event this year with Tim Fitzpatrick receiving the Good Shepherd Award.

#### Finance & Budget

Kris Collison reviewed the general fund income and expenses for July & August 2021 and the 2021-22 working fiscal year budget.

### **Committee Reports:**

#### A. Committee Meeting Minutes

##### 1. Finance & Budget

General fund cash history was reviewed. The Business Office and Administration will review the teacher salary schedule and research several options for next year. The PPP #2 loan was forgiven by the SBA. Credits to parishes were discussed and will be recommended based on same criteria as PPP#1. Committee reviewed the 2021-22 general fund budget draft worksheet and approved the budget draft ending with a surplus. Committee discussed the tuition accounts receivable balance. The annual audit will be conducted the week of September 13th. Kuemper will be required to do a “single audit” due to additional federal funding received for the food service program. Bob Lally moved to approve the 2021-22 General Fund Budget as recommended by the Finance Committee. Gary Wiskus seconded. The motion passed. Bob Lally moved to approve the PPP #2 credits to the parishes as recommended by the Finance Committee. Gary Wiskus seconded. The motion passed.

#### **Old Business:**

##### A. Kuemper Foundation Campaign Feasibility Study Report

The Steier Group presented the final Kuemper Foundation Campaign Feasibility Study report on September 16 and the Foundation Board will vote on September 30, 2021 whether to proceed with a capital campaign.

##### B. COVID-19 Updates

John Steffes updated the board on current school COVID-19 numbers from school nurse Elizabeth Behrens. Current absence rates are “normal” for this time of year.

##### C. New part time TA/*KuemperCares* position

The board voted via email on September 1, 2021 to approve a new part time teacher’s aide/*KuemperCares* position for the current school year.

#### **New Business:**

##### A. Marketing Committee Recommendation-3 year old preschool

The Marketing Committee recommended Kuemper begin offering a 3 year old preschool program beginning the Fall of 2022 under *KuemperCares*. Father Richter moved to approve the *KuemperCares* 3 year old preschool program beginning Fall of 2022. Father Cronin seconded. The motion passed.

##### B. New *KuemperCares* 3 year old preschool teacher position

Gary Wiskus moved to approve a new *KuemperCares* 3 year old preschool teacher position to begin in July 2022. Father Richter seconded. The motion passed.

#### **Personnel**

##### A. New Hires

##### 1. Julie Masching-Campus Minister

#### **Election of Officers**

Father Richter nominated Tom Brincks for Chairman of the Board and Dr. John Evans as Vice Chairman of the Board. Gary Wiskus seconded. The motion passed.

Gary Wiskus moved to go into Executive Session at 4:46p.m. Father Friedrichsen seconded. The motion passed.

Gary Wiskus moved to go out of Executive Session and back into regular session at 4:47 p.m. Father Friedrichsen seconded. The motion passed.

Father Friedrichsen led the closing prayer.

Father Richter moved to adjourn at 4:49 p.m. Bob Lally seconded. The motion passed.

The next regular meeting will be Tuesday, October 19 at 4:00 p.m. at the Holy Spirit Greteman Center.

Respectfully submitted,

John Steffes  
President

Jina Brincks  
Recording Secretary